

DIRECTIONS FOR COMPLETING THREE-YEAR SCHOOL IMPROVEMENT PLANS

Your three-year school improvement plan is due to the Office of School Improvement in the Department of Education 60 business days after the completion of your Academic Review. The division superintendent and the local school board must approve your plan. (see 8 VAC 20-131-310.F.-G.)

For guidance in developing your school improvement plan, visit the OSI web page:

<http://www.pen.k12.va.us/VDOE/SchoolImprovement/>

Scroll down to “School Improvement Planning.”

Using the Three-year School Improvement Plan Format

You may use the template for the School Improvement Plan (SIP) at the OSI website. **You must use the cover sheet and include the SOA/NCLB checklist found at** <http://www.pen.k12.va.us/VDOE/SchoolImprovement/supportteams.html>

Scroll to “School Improvement Planning Resources for School Support Team members.”

When using this template, duplicate the second page and complete one of these pages for each goal in your plan. Fill in all appropriate cells in the table, adding additional rows to accommodate additional information. *Leave the OCTOBER 1 STATUS column of the table blank.* This will be submitted on or before October 1 next school year. Complete the cover page and the checklist. After approval by the division superintendent and local school board, submit the plan, the completed coversheet, and the completed checklist to Marsha Owens, Office of School Improvement, in the Department of Education. The plan may be transmitted electronically to Marsha.Owens@doe.virginia.gov. When sending plans by e-mail, put “School Improvement Plan” on the subject line. A signed cover page (original or copy) must be mailed to Marsha Owens or faxed to the OSI office at 804-786-9763.

You may use your own locally developed format or any other format for developing the three-year school improvement plan, but the requirements listed above for the cover sheet, checklist, and submission must be followed.

THREE-YEAR SCHOOL IMPROVEMENT PLAN
(8 VAC 20-131-310.F; 8 VAC 20-131-310.G)

School Improvement Plan for the Period 2006-2009

School Name: Dublin Middle School

Targeted Academic Area(s):

School Number: 077-0530

Division: Pulaski County Schools

Grade Levels Served: 6-8 _____

Amount of Time in School Day Devoted to Instruction in the Four Core Academic Areas: _____
(8 VAC 20-131-310.G.3)

Plan Developed with Assistance from (check all that apply):
(8 VAC 20-131-310.F.1.)

- Teachers
- Building Administrators
- Central Office Administrators
- Parents
- Community Members
- Students
- Other (specify): _____

Description of Data Reviewed Supporting Need for Improvement in Each Warned Area:

Waiver(s) Needed and Request(s) Attached (check one):
(8 VAC 20-131-310.G.8.)

- Yes
- No

Date Approved by Local School Board/Superintendent: _____
(8 VAC 20-131-310.F.3.)

Superintendent Signature

Principal Signature

Three-Year School Improvement Plan

A Description of How the School will Meet the Provisional Accreditation Benchmarks, or the Requirements to be Fully Accredited, for Each of the Years Covered by the Plan (8 VAC 20-131-310.G.1)

Goal Statement: To focus on instruction in all subject areas

Objective: To use assessment data and SOL aligned materials to drive instruction

Specific measures of student achievement that will be taken throughout the school year(s) and used to monitor academic improvement over time (8 VAC 20 – 131-310.G.2):

Types of Assessments	Frequency of Measures and Data Collection	Evidence/Data to be Collected

ADD ROWS AS NEEDED TO ACCOMMODATE NUMBER OF ASSESSMENT TOOLS

Strategies and/or Action Steps	8 VAC 20-131-310 Code (place x by any that apply)	Projected Time Frame	Person (s) Responsible	Financial Resources Needed (estimate amount and cite sources) G.9	Other Resources Needed	Evidence of Implementation of the Strategy	OCTOBER 1 STATUS (If not implemented according to projected time frame, provide explanation.)
STRATEGY: Train teachers in how to use effective instructional strategies and how to create effective instructional materials		2006-2009	Faculty – all teachers Administration CIA Dept.	Funding provided by CIA	All materials provided by CIA Teacher made materials Online support materials <u>Classroom Instruction That Works</u> Blueprints Curriculum guides Scan sheets	Attendance records Lesson plans Observations Tests Answer sheets with breakdown of questions	In progress Dan Mulligan Workshops Kathy Gradeles Faculty Share

Strategies and/or Action Steps	8 VAC 20-131-310 Code (place x by any that apply)	Projected Time Frame	Person (s) Responsible	Financial Resources Needed (estimate amount and cite sources) G.9	Other Resources Needed	Evidence of Implementation of the Strategy	OCTOBER 1 STATUS (If not implemented according to projected time frame, provide explanation.)
Action Step #1: Summer Institute		Summer 2006 & Summer 2007	Faculty – all teachers Administration Director – CIA	Funding provided by CIA	All materials provided by CIA	Attendance records	Completed 2006 Completed 2007 Completed 2008
Action Step #2: Dan Mulligan Workshop		Fall 2006	Faculty – all teachers Administration Director – CIA	Funding provided by CIA	Materials provided by CIA Teacher made materials Online support materials	Attendance records Lesson plans Observations	Completed
Action Step #3: Marzano Strategies		2006-2009	Faculty – all teachers Administration CIA Dept.	Funding provided by CIA	<u>Classroom Instruction that Works</u>	Lesson plans Observations	In progress
STRATEGY: Design, update and use assessments that align with VA SOLs		2006-2009	Faculty – all teachers Administration CIA Dept.	Funding provided by CIA			
Action Step #1: Create/update all nine weeks tests		2006-2009	Faculty – all teachers CIA Dept.	Funding provided by CIA	Planning time VA SOLs Blueprints Curriculum guides Substitute teachers	Tests Lesson plans	In progress

Strategies and/or Action Steps	8 VAC 20-131-310 Code (place x by any that apply)	Projected Time Frame	Person (s) Responsible	Financial Resources Needed (estimate amount and cite sources) G.9	Other Resources Needed	Evidence of Implementation of the Strategy	OCTOBER 1 STATUS (If not implemented according to projected time frame, provide explanation.)
Action Step #2: Use results from nine weeks test question analysis		2006-2009	Faculty – all teachers CIA Dept. ITRT	Funding provided by CIA	Scan sheets Scan envelopes Scanners	Answer sheets with breakdown of questions	In progress

